

Career Hub Schedule Workshop Series and Offerings

Workshop Series: all the workshops these weeks focus on our series subject, take any workshop by itself or attend all workshops in a series to receive the full benefit plus a special certificate of series completion, workshops last about 1 hr.
Career Hub appointment only services: reserve a computer workstation in our resource room for select activities or schedule Vocational school registration assistance.

Click on workshop series name, service, or event for more information and registration options

| | Monday | Tuesday | Wednesday | Thursday |
|--|---|---|--|---|
| JANUARY | | | | 1 |
| Workshop Series: Technology Basics | 3 Career Hub appointment only services | 4 10 AM <i>or</i> 12:30 PM: Microsoft Word Basics | 5 10 AM <i>or</i> 12:30 PM: Purchasing a Personal Computer | 6 10 AM <i>or</i> 12:30 PM: Navigating your Personal Computer |
| Workshop Series: CRED - Career Readiness, Education and Development Program | 10 Career Hub appointment only services 2 PM: <i>special event</i> Tax Time Tips! – early access to free tax appointments | 11 10 AM: Career Exploration and Goal Setting 12:30 PM: Identifying Skills and Learning Styles | 12 10 AM: Job Searching and Applications, Best Practice for Indeed 12:30 PM: Resumes and Cover Letters | 13 10 AM: Workplace Basics 12:30 PM: Interview Skills and Preparation |
| Workshop Series: CRED - Career Readiness, Education and Development Program | 17 Closed in recognition of Martin Luther King Day | 18 10 AM: Career Exploration and Goal Setting 12:30 PM: Identifying Skills and Learning Styles | 19 10 AM: Job Searching and Applications, Best Practice for Indeed 12:30 PM: Resumes and Cover Letters | 20 10 AM: Workplace Basics 12:30 PM: Interview Skills and Preparation |
| Workshop Series: Personal Finances | 24 Career Hub appointment only services | 25 10 AM: SMART Goals and your Finances 12:30 PM: Money Management; resources and tools | 26 10 AM: Banking, 2nd chance accounts, insurance and fraud 12:30 PM: Saving for the future and the Power of Compound Interest! | 27 10 AM: Navigating the FICO Credit Score and collection debt 12:30 PM: Borrowing money and making a major purchase |



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|--------------------------|
| Color code |
| In person |
| Virtual |
| In person and virtual |

Career Hub Schedule Workshop Series and Offerings

| | Monday | Tuesday | Wednesday | Thursday |
|--|--|---|--|---|
| FEBRUARY | | | | 1 |
| Workshop Series: Technology Basics | Jan. 31 Career Hub appointment only services | 1 10 AM <i>or</i> 12:30 PM: Microsoft Word Basics | 2 10 AM <i>or</i> 12:30 PM: Purchasing a Personal Computer | 3 10 AM <i>or</i> 12:30 PM: Navigating your Personal Computer |
| Workshop Series: CRED - Career Readiness, Education and Development Program | 7 Career Hub appointment only services 2 PM: <i>Special event!</i> Celebrate Black History with special inspiring speakers! | 8 10 AM: Career Exploration and Goal Setting 12:30 PM: Identifying Skills and Learning Styles | 9 10 AM: Job Searching and Applications, Best Practice for Indeed 12:30 PM: Resumes and Cover Letters | 10 10 AM: Workplace Basics 12:30 PM: Interview Skills and Preparation |
| Workshop Series: CRED - Career Readiness, Education and Development Program | 14 Career Hub appointment only services | 15 10 AM: Career Exploration and Goal Setting 12:30 PM: Identifying Skills and Learning Styles | 16 10 AM: Job Searching and Applications, Best Practice for Indeed 12:30 PM: Resumes and Cover Letters | 17 10 AM: Workplace Basics 12:30 PM: Interview Skills and Preparation |
| Workshop Series: Personal Finances | 21 Closed in recognition of Presidents Day | 22 10 AM: SMART Goals and your Finances 12:30 PM: Money Management; resources and tools | 23 10 AM: Banking, 2nd chance accounts, insurance and fraud 12:30 PM: Saving for the future and the Power of Compound Interest! | 24 10 AM: Navigating the FICO Credit Score and collection debt 12:30 PM: Borrowing money and making a major purchase |



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| | Monday | Tuesday | Wednesday | Thursday |
|--|---|---|--|---|
| MARCH | | | | 1 |
| Workshop Series: Technology Basics | Feb. 28 Career Hub appointment only services | 1 10 AM <i>or</i> 12:30 PM: Microsoft Word Basics | 2 10 AM <i>or</i> 12:30 PM: Purchasing a Personal Computer | 3 10 AM <i>or</i> 12:30 PM: Navigating your Personal Computer |
| Workshop Series: CRED - Career Readiness, Education and Development Program | 7 Career Hub appointment only services 2 PM: <i>special event</i> Tax Time Tips for self-employed taxpayers | 8 10 AM: Career Exploration and Goal Setting 12:30 PM: Identifying Skills and Learning Styles | 9 10 AM: Job Searching and Applications, Best Practice for Indeed 12:30 PM: Resumes and Cover Letters | 10 10 AM: Workplace Basics 12:30 PM: Interview Skills and Preparation |
| Workshop Series: CRED - Career Readiness, Education and Development Program | 14 Career Hub appointment only services | 15 10 AM: Career Exploration and Goal Setting 12:30 PM: Identifying Skills and Learning Styles | 16 10 AM: Job Searching and Applications, Best Practice for Indeed 12:30 PM: Resumes and Cover Letters | 17 10 AM: Workplace Basics 12:30 PM: Interview Skills and Preparation |
| Workshop Series: Personal Finances | 21 Career Hub appointment only services | 22 10 AM: SMART Goals and your Finances 12:30 PM: Money Management; resources and tools | 23 10 AM: Banking, 2nd chance accounts, insurance and fraud 12:30 PM: Saving for the future and the Power of Compound Interest! | 24 10 AM: Navigating the FICO Credit Score and collection debt 12:30 PM: Borrowing money and making a major purchase |



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Vocational Class Schedule

Open Enrollment:

| | Monday | Tuesday | Wednesday | Thursday |
|-----------------------------|--|--|--|--|
| Basic Digital Skills | 1 – 4 PM Digital Skills Lab | 9 – 3 PM Digital Skills Lab 2pm Tier 1 : Assessments and Learning | 9 – 3 PM Digital Skills Lab 2pm Student Orientation | 9 – 3 PM Digital Skills Lab 2pm Tier 2 : Online Classroom and Certification |
| Youth GED | 9 – 10:00 AM Youth GED Class 1 10:15 – 11:15 PM Youth GED Class 2 1st and 3rd 2pm Student Orientation | 9 – 3 PM Testing 9 – 10:00 AM Youth GED Class 1 10:15 – 11:15 PM Youth GED Class 2 | 9 – 10:00 AM Youth GED Class 1 10:15 – 11:15 PM Youth GED Class 2 | 9 – 3 PM Testing 9 – 10:00 AM Youth GED Class 1 10:15 – 11:15 PM Youth GED Class 2 |

Quarterly Enrollment:

| | Start date | End date | Daily Schedule |
|---|------------|------------|---------------------------------|
| Introduction to Industry Industry Focus: Warehousing and Fulfillment | 01/24/2022 | 03/04/2022 | Monday – Thursday 1pm – 4pm |
| IT Fundamentals | 02/07/2022 | 03/25/2022 | Monday – Thursday 9am – 12pm |



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LOCATION COLOR CODE:

- **Green: In-person at select Work Opportunity Center(s) *By appointment ONLY.**
 - **Milgard Work Opportunity Center: 714 S 27th Street, Tacoma WA 98409**
 - **Longview Work Opportunity Center: 1030 15th Ave., Suite 300, Longview WA 98632**
- **Blue: Virtual online**
- **Orange: Dual event; virtual online or in-person at select Work Opportunity Center(s) *By appointment ONLY.**

School Closure Dates

| | |
|------------------------|--|
| Martin Luther King Day | Monday, January 17 th |
| Staff Training 1 | Wednesday, February 9 th |
| Staff Training 2 | Wednesday, February 16 th |
| Presidents Day | Monday, February 21 st |
| Spring Break | Monday, April 4 th – Friday April 8 th |

How to Register



← SCAN
CLICK → [Register](#)
TEXT → the phrase “DWOC Connect” to
253.993.1544

*Message and data rates may apply. You can unsubscribe at any time by texting STOP to short code 12539931544. Text HELP to 12539931544 for help.

Goodwill of the Olympics and Rainier Region Privacy Policy:
<https://goodwillwa.org/home/privacy-policy/>

Contact the Career Hub for additional information or registration assistance
Email: Careerhub@goodwillwa.org
Phone: 253.573.6508 (voicemail only)



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